

**Council Meeting Minutes**  
**Thursday, June 1, 2017**  
**Circus Circus, Las Vegas, NV**

**Present:** Annette Houtz – Membership Chair, Nancy Fine – Southeast Proxy, Barbara Burger – Mid-Atlantic Proxy, Carol Wetzell – Heartland President, Maria Winchester – Pacific President, Louise Wasko – Northeast President, Shelly Ryan – Southwest President, Carol McGinn – National Conference Planning Committee, Melissa Morgan – Certification Chair, Rose Miller – Treasurer, Bobbi Hoffman – President-Elect, Angie Palmer – President, and René Baker – Secretary

The meeting was called to order by Angie Palmer with devotions. Bobbi Hoffman led us in prayer.

Roll call was taken by René Baker and a quorum was declared.

**Approval of the 2016 Council Meeting minutes.**

Motion to approve, seconded. **Approved**

**Treasurer Report – Rose Miller**

Scholarship Report – Three \$150.00 scholarships were awarded to attend the National Conference. 40<sup>th</sup> Anniversary charms will be sold for \$20 and discussion about applying with AmazonSmile. Recommendation: Sign up with AmazonSmile with proceeds going to the Joyce Bauer Scholarship fund. **Approved**

The 2017 Proposed/Actual vs 2018 Proposed budget was presented.

Dues will be going up to \$95 for 2018

Motion to approve budget for 2018. **Motioned, Seconded, Approved**

**Nominations Report – Bobbi Hoffman**

The nominations committee presented the names of Rose Miller – Treasurer and René Baker – Secretary for the 2017-2019 term.

The process for President-Elect will begin in December 2017

**Membership Report – Annette Houtz**

Membership reported twenty-one new members joined in 2017 with eleven being first time National Conference attendees. Annette also reported on the decrease in membership from being 531 in 2008 down to 245 in 2017.

The Membership Council recommends that the National Council fund Instant Church Directory at a cost of \$6.65 per month paid annually (\$79.80) with the Membership Council to be the gatekeeper of the information.

Rationale: By providing an online directory to our members we will be creating an atmosphere of connectivity. **Motion carried**

Nancy Fine spoke about a Grants Project the Presbytery of Tropical Florida is offering.

### **Communications Committee – René Baker**

Communications committee now consists of Sandra Figueredo and Maria Winchester. Communications will be keeping a watchful eye on the website and creating flyer and brochure for the National Conference.

### **Bylaws Report – Bobbi Hoffman**

Recommend the approval of the by-laws as read. Motion to amend the original recommendation to change the 40/60 even years – 60/40 odd years to 50/50.

**Amendment carried.**

Recommendation to put back in the by-laws from page 1 Honorary Life Member unstrike elected or appointed to 8 of 10 years. **Motion carried**

**Original motion carried, By-laws approved.**

### **Council on Accreditations and Certification Report – Melissa Morgan**

Recommend that members must take a polity class every three years in order to remain certified.

Classes recommended for 2018 conference:

Polity 1 A & B

Polity 2

Book of Confessions

Pastoral care for self and others

Interim Ministry

Google

Church and Persons with disabilities

### **National Conference Planning Committee – Carol McGinn**

1) Hosting a national conference at Wooded Glen Conference Center in 2018.

2) The committee recommends that if you are in attendance at the national conference, for any part of the conference, then you must pay conference registration. **Motion**

**carried**

## **President's Report – Angie Palmer**

The Executive Board made the following recommendation to the Council:

- 1) That the 2018 National Conference be held from May 29 – June 1, 2018. **Motion carried**
- 2) Discussion to re-organize regions to form as individual chapters. Recommend to Council to discuss the future of APA with one option being to dissolve regions and create chapters whereas membership will be held at the National level for all members.
- 3) That the Greater Midwest region be in good standing by December 31, 2017. If not then the region will be dissolved and the membership will realign with the Heartland region. **Motion carried**
- 4) It was discussed and recommended that we submit our overture to 2018 General Assembly in St. Louis and that we send two advocates: Angie Palmer and Bobbi Hoffman to speak on the floor for the overture. **Motion carried**

## Old Business

Big Tent, discussed having an APA booth at Big Tent.

APA Tax Exempt Status. Carol McGinn will refile for tax exempt status under the religious organization for non-profits.

## Lunch Break

Reconvened at 1:15, a quorum was declared.

It was recommended and approved by Council that the Executive Board appoint a task force of five members and define their duties to look at an option of creating a Board of Directors with defined regions or an option of dissolving regions and creating optional chapters with membership held at the National level. The National President-elect will serve as ex-officio and a report to be made available by May 15, 2018.

The Executive Board appointed the following to the task force:

Bobbi Hoffman, Ex-officio

Annette Houtz

Nancy Fine

Carol Wetzell

Denise Cerince

Shelly Ryan

A motion was made to approve all reports presented today. Seconded, **Motion Passed**

## **New Business**

Discussed having a booth at the 2018 General Assembly

A motion was made by Treasurer Rose Miller to amend the 2018 budget with these changes: General Assembly Advocate increased to \$1,500, dues distribution increased to \$9,000 for 2018 and to transfer \$7,555 to balance. **Seconded and Approved as Amended.**

Break

Reconvened at 3:10, a quorum as declared.

Last item of business to discuss where the corporation is housed. Right now it is housed with Joyce Bauer in North Carolina. A decision need to be made as to where the corporation should be housed. A motion was made to have Carol McGinn start the process of finding out what we need to do to get the corporation out of Joyce's name and housed through the Board of Pensions and to report back to the Executive Board via email. **Motion Carried.**

Adjourned with prayer by Shelly Ryan.

Respectfully submitted by:  
René Baker, National Secretary