



**Administrative  
Personnel Association**  
2016 PACIFIC  
REGIONAL  
CONFERENCE  
September 22-25, 2016



*Hello Friends,*

The APA Pacific Region Board invites you to join us on the shores of Lake Tahoe for our annual conference. Our theme for this year is:

*"Trust in the Lord with all your heart and lean not on your own understanding; in all your ways submit to him, and he will make your paths straight." Proverbs 3:5-6*

Please take some time to review this information about our conference. To register, fill out the form below. If you have any questions or concerns, please feel free to contact me (my information is on the bottom of page 2) See you in Tahoe!

*Becki Fulton, Pacific Region President*

**REGISTRATION FORM:**

Name \_\_\_\_\_

Church/Gov. Body/Agency \_\_\_\_\_ Position \_\_\_\_\_

Preferred Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail address \_\_\_\_\_ Emergency Contact Phone \_\_\_\_\_

Is this your first conference? Yes \_\_\_ No \_\_\_ New Member \_\_\_ Continuing Member \_\_\_ Lifetime Member \_\_\_

Region (other than Pacific) \_\_\_\_\_

Roommate preference: No Roommate \_\_\_ Choose for me \_\_\_ I'd like to room with \_\_\_\_\_

Registration Fees: (Includes Lodging, Classes, Materials, Scholarship donation (\$5) and Meals—as listed in conference schedule)

Single occupancy (or married couple) \$435.00	_____
Double occupancy, per person \$300.00	_____
Lifetime Member Fees \$250.00	_____
Guest Meals (7 meals), per guest— \$ 91.75	_____
Special Event	_____
TOTAL	_____



*NOTE: No pets are allowed.*

\* If you plan to fly, we recommend you fly into the Reno airport and take a shuttle bus to Lake Tahoe ([www.southtahoeexpress.com](http://www.southtahoeexpress.com)). Upon receipt of your registration, additional details and directions will be emailed to you.



*Make your check payable to: **Administrative Personnel Association** (please put "Pacific Region" in the memo line) and mail with your registration form to:*

Carol Ferrantelli, First Presbyterian Church, 501 El Dorado St, Monterey, CA 93940-4608

## 2016 CONFERENCE SCHEDULE:

### Thursday, September 24th

- 11:00 am Board Meeting, location TBA
- 3:00 pm Registration Begins
- 6:00 pm Welcome and Dinner in Eagles Wings room.
- 6:30 pm Opening Worship
- 7pm—? Fellowship—*we have designed this time for all of us to gather and fellowship, meet new friends, catch-up with one another and talk about what is going on in our work and lives. If you'd like to share some projects, newsletter or bulletin designs, website and social media information we are hoping you'll do so at this time (and throughout the weekend)!*

### Friday, September 25th

- 8:00 am Breakfast
- 9:15am–12pm Polity 1A Class (15 min break at 10:30 am) Core Level I & Elective  
Spiritual Growth & Discipline Class (All Levels Core Class)
- 12:00 pm Lunch
- 1:15–4 pm Class (15 min break at 2:30 pm) (continued from morning) Core Level I & Elective
- 6:00 pm Dinner
- 7:30 pm GAME NIGHT & FELLOWSHIP (Eagles Wings)**

### Saturday, September 26th

- 8:00 am Breakfast
- 9:15am–12pm Class (15 min break at 10:30 am)
- 12:00 pm Lunch
- 1:15–4pm Class (15 min break at 2:30 pm)
- 6:00 pm Dinner
- 7:00 pm REGIONAL BUSINESS MEETING—PLEASE PLAN TO ATTEND**

### **8:00 pm Gift Exchange • Snacks • Fellowship**

Please bring a wrapped or bagged gift for a gift exchange. Be creative; see what you can find, or make, for \$15 or less.

### Sunday, September 27th

- 8:00 am Breakfast
- 11:00 am Check-Out
- Lunch on your own**

## PLEASE REGISTER ME FOR THE FOLLOWING CLASSES:

	<b>Thursday 6:00 PM</b>	<b>Dinner/Worship/Fellowship</b> (please indicate if you will be able to join us for dinner)			
	<b>Friday AM 9:15am</b>	<b>Polity 1A</b>	<b>Scott Trevethick</b>	Level I	2.5
	<b>Friday AM 9:15am</b>	<b>Spiritual Growth &amp; Discipline</b>	<b>Rev. Cheryl Raine</b>	All Levels	2.5
	<b>Friday PM 1:15pm</b>	<b>Polity 1B</b>	<b>Scott Trevethick</b>	Level I	2.5
	<b>Saturday AM 9:15am</b>	<b>Inclusive vs Exclusive Language</b>	<b>Rev. Cheryl Raine</b>	All Levels	2.5
	<b>Saturday PM 1:15 am</b>	<b>Hymnology</b>	<b>Rev. Cheryl Raine</b>	All Levels	2.5

For additional information about this Pacific Regional Conference, please contact:

Becki Fulton, *Pacific Region President*

Phone: 707-448-5055 or 707-365-0335

frontoffcpc@sbcglobal.net



## WHAT IS APA?

The Administrative Personnel Association (APA) is a professional association for administrative staff of churches, governing bodies, agencies and institutions of the Presbyterian Church (USA). APA was established to improve the quality of professionalism in offices that are usually the first points of contact with members of congregations, governing bodies, and agencies of the church. It affirms the ministry of lay church professionals and recognizes the importance of efficient office procedures and competent personnel who strive to provide a deeper commitment to and understanding of the issues and theology of the church. Classes for certification are offered at the annual APA national and regional conferences and seminars. Classes and workshops are presently offered in the nine geographic regions and at Presbytery or Synod sponsored events.



APA membership is open to non-ordained staff of Presbyterian churches or agencies, specifically secretaries, book-keepers, administrative assistants, financial secretaries, clerks of session and other administrative and/or daycare staff. Annual membership dues and certification fees must be paid for classes to count toward certification.

Questions about membership?

Contact Denise Cerince

Pacific Regional Membership Chair

714-534-2269 or [denise@fpcgg.org](mailto:denise@fpcgg.org)

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## A Little Bit About Zephyr Point at Lake Tahoe

Zephyr Point Presbyterian Conference Center is owned by both the Synod of the Pacific and the Synod of Southern California and Hawaii. It is located on 24 pine-covered acres along one-half mile of Lake Tahoe's shoreline at an elevation of 6,225 feet. It is nestled among towering pines and mountains of carved granite. Zephyr Point provides a pristine, magnificent natural setting with flaming sunsets, star-filled nights, breath-taking views of Lake Tahoe and the majestic mountains, creating an experience you will never forget!

A typical day for our conferences at Zephyr Point starts with breakfast in the dining room at 8 am. After busing our tables, we attend class until noon, when it's time to eat again! Afternoon classes start at 1:15 and run until 4 pm. There's free time until dinner to visit, share experiences or walk about the grounds. It can get chilly when the sun goes down, so bring a sweater or coat. Each year the conference is attended by an interesting group of people. We learn with, and from, each other. Won't you join us?

### **Zephyr Point Presbyterian Conference Center**

600-670 Highway 50

P.O. Box 289

Zephyr Cove, NV 89448

775-588-6759

<http://zephyrpoint.org>

