

SOUTHWEST REGION  
ADMINISTRATIVE PERSONNEL ASSOCIATION  
SOUTHWEST REGION MEETING MINUTES  
FRIDAY, SEPTEMBER 29, 2017  
First Presbyterian Church, Dallas, TX

**President Shelly Ryan** called the meeting to order at 5:30 p.m. and began with prayer.

A quorum was declared.

On a motion by Kathy Crane, properly seconded, the agenda was approved.

Shelly welcomed all and introduced the officers.

**Secretary: Kay Brown** - The minutes of the 2016 annual meeting of the Southwest Region of A.P.A. were approved as presented.

**Nominating Committee:** In the absence of Karla Collins **Sandra Lopez** presented the slate which included Secretary Karen Dies, Treasurer Gloria Shows and Cindy Houlihan and Lori Knox for the Nominating Committee Class of 2019 and Lori Ferguson and Susan Holley for the Class of 2020. All were elected by acclamation. Meg Garver Hamilton moved and the motion was seconded that the report be approved and submitted for the record.

**Membership: Kathy Price** announced in the Southwest Region there are 66 members, 9 new members, 22 Life members, 8 Honorary members and 14 first time attendees, 2 from other regions. Theresa Wright moved and was seconded that the Membership Report be approved and submitted for the record.

**Certification: Margaret LaPlante** announced that Lori Knox will be receiving Level II certification and Lori Ferguson Level III. Kathy Crane has completed 50 additional hours of continuing education and Carrie Walker has completed 100 additional hours.

**Treasurer: Julia Miller Brady** presented the Financial Report –. The checking fund balance is \$13,443.75 and Scholarship fund is \$904.38. On a motion by Meg, properly seconded the report was approved to be submitted for the record.

Old Business – Shelly gave a synopsis of the news from National APA. At the national conference in Las Vegas the bylaws were amended to change the split of dues between National and Regional from 60/40 to 50/50. Also, each member will be required to take a Polity class every third year. Further discussion was tabled because of the need to get to the banquet.

Announcements: Bring your evaluation form and name tag to the banquet. New officers will be installed and certifications will be awarded.

**Carrie Walker** was thanked for her hard work with the hotel.

The meeting was adjourned with prayer.

Submitted by,

Kay Brown  
Secretary